A GUIDE TO USING YOUR ELECTION RESOURCES TO FIND THE INFORMATION YOU NEED

By Shannon Bergquist
rovcertification@gmail.com

CT GENERAL ASSEMBLY WEBSITE
About the General Statutes

Organization of the General Statutes

The General Statutes are divided into Titles, Chapters, Articles, and Sections, with a title being the most general heading and a section the most specific.

- **Titles**: contain chapters, articles and sections of the statutes grouped in broad subject areas. Examples: “Title 14 – Motor Vehicles”
- **Chapters**: contain sections of the statutes grouped in broad subject areas. Example: “Chapter 249 – Vehicle Highway use” (which is in Title 14)
- **Articles**: (used instead of Chapters in Title 42a – Uniform Commercial Code) contain sections of the statutes also grouped in specific subject areas. Example: “Article 2 – Sales”, “Article 44 – Funds Transfers”
- **Sections**: contain the text of each statute. Example: “Section 14-219 – Speeding” (which is in Chapter 249, which is in Title 14)

For citation purposes, refer to a specific provision of the General Statutes first by title, then by section. For example, if you are discussing a law on speeding, you would look at Title 14, Section 219, which would be cited simply as “Conn. Gen. Stat. Sec. 14-219.”

Abbreviations used in the Annotations to the General Statutes

Each section of the General Statutes provides source and history information. If the section has been construed by the courts, it further provides a reference to published judicial opinions interpreting the section.

The Connecticut Reports are identified by the letter “C.” The Appellate Court Reports are identified by the letters “CA,” the Connecticut Supplement is identified by the letters “CB,” and the Circuit Court Reports by “Coves, Cir. Ct.”

Please note that prior to Volume 1 of the Connecticut Reports, judicial decisions were reported by the reporters Kirby, Reed and Bay. For this reason, citations using the letters “K”, “R” or “B” will be found among the annotations.

Search the General Statutes here.
Browsing lets you see everything in one place so you can scroll through to find what you need.

### TITLES

(The volume numbers appearing below correspond to the volumes of the printed General Statutes)

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**Titles**

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- Elections, Qualifications and Admission
- Nominations and Political Parties (Repealed)
- Absentee Voting or Primaries (Abolished)
- Absentee Voting
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- Election Canvass and Returns
- Elections and Primaries: Contested
- Elections: Campaign Financing (See Chapter 155)
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- Elections: Prohibited Acts and Penalties
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- Presidential Preference Primary
- Elections: Campaign Financing
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- Citizens’ Election Program
- Public Financing for Municipal Elections

**Title 9**

**ELECTIONS**

*Citing. 160 C. 125; 251 C. 662.

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ELECTORS: QUALIFICATIONS AND ADMISSION

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Don't forget to browse the supplement too in even numbered years!

The Supplement only contains the statutes that are new or have been changed.
You can also do a detailed search to find the information you need in a statute. You can search by phrase, subject or proximity. I like to select the “Selection Text” and “History of Section” databases.

Here you can see a table of all statutes that have changed from the previous year. You can also see what statute numbers a public act section was given.
The word you select and click on will bring up the bills that are grouped under that subject.
Quick way to find a bill or public act if you know the bill/P.A. number
You can access your bill tracking right on the CGA homepage too.
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Change this to "By Committee" Then click the blue check box.
Scroll through Committees until you find GAE

Look for bills related to election admin.

Change this to “By Committee” Then click the blue check box
Scroll through Committees until you find GAE – Look for PA’s related to election admin.

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This is a great way to stay on top of changes in the law each year.

You can find all the laws passed in a particular year affecting elections here.
Click on the report and scroll through the pages until you get to the changes to election laws.

Searching here allows you to see all publications for prior years in one place!
Select the year you want, click the check box, then select the publications you want see for that year.
Use Scroll Bar to See all_regs for Elections

Can also do a quick or advanced search
SOTS WEBSITE

Safe at Home

OLVR

LEAD Communications, Guides & Handbooks, FAQ's

Good Election Info Geared towards Voters

ct.gov/sots
Can find SOTS & SEEC Regulations

Helpful YouTube Videos

Click this to see here
Communications, Forms & Presentations

- Calendar (Current and Archive)
- Communications from LEAD
- Frequently Asked Questions
- Conference Calls for Elected Officials
- Offices to be Filled at a State Election (ED-101 Acrobat fillable form)
- List of Qualified Judges (ED-114 Word Document - Click enable editing)
- Appointments to Fill Vacancies - Justice of the Peace (ED-132a Acrobat fillable form)
- Vacancy in Elective Office - Justice of the Peace (ED-636 Acrobat fillable form)
- List of Nominees for Municipal Office (ED-635)
- Appointment of Assistant Town Clerk (ED-636-2 Acrobat fillable form)
- Vacancy/Appointment in Elective Office (ED-638 Acrobat fillable form)
- Help America Vote Act (HAVA)
- Handbooks (Moderators, Absentee Ballot Counters, Recanvass and Audit)
- Moderator Certification
- Registrar of Voters Certification Committee Meeting
- Election Night Reporting Training
- Emergency Contingency Model Plan for Elections

- Voter Registration and Information, IEC
- Communications, Forms & Presentations
Click here to see all videos including tutorials.

SEEC WEBSITE
Great Information About The Complaint Process

Enforcement Unit Staff
Presentations can be found here.
ROVAC WEBSITE
1. Start here!

2. Then click here!
Office of the Public Records Administrator

Pursuant to the Connecticut General Statutes § 11-8a, the Office of the Public Records Administrator (OPRA) is responsible for the design and implementation of a records management program for all state agencies within the executive department as well as for municipalities, towns, cities, boroughs, districts, and other political subdivisions of the state.

This includes:
- overseeing the life cycle of public records in both paper and electronic forms including creation, use, maintenance and disposition;
- publishing records retention schedules;
- keeping state and local government agencies informed about current records management issues and requirements through publication of manuals, policies, and guidelines;
- developing standards for records creation in paper and electronic formats;
- overseeing the disposition of all public records;
- identifying and preserving records essential for the continuity of government operations during or immediately following a disaster or emergency situation;
- publishing regulations regarding the construction of town record storage vaults; the creation of permanent land maps filed with town clers, and real property electronic recording;
- conducting the annual examination of land record indexes;
- administering a grant program to municipalities to enhance or improve the preservation and management of municipal records.

Lauren Power is the Public Records Administrator.
Phone Number: 860-757-6540
Fax Number: 860-757-6542

General Records Retention Schedules for Municipalities

See below for links to all active General Records Retention Schedules for the Municipal Records Management Program which includes municipalities, towns, cities, boroughs, political subdivisions.

These schedules list records common to most government functions. The record series are grouped by function rather than office so records within an office may be covered by more than one retention schedule.

For superseded or obsolete General Records Retention Schedules, contact the Office of the Public Records Administrator for assistance.

General Retention Schedules for Municipalities

- M1 - General Administration Records (01/2005)
- M2 - Personnel/Labor Relations Records (01/2005)
- M3 - Fiscal Records (01/2005)
- M4 - Taxation - Assessment/Collections Records (09/2012)
- M5 - Town Clerk's and Registrars of Voters Statistics (01/2005)
- M6 - Elections and Elections Records (09/2011)
- M7 - Public Safety and Emergency Services Records (01/2012)
- M8 - Education Records (07/2004)
- M9 - Public Works Records (01/2009)
4/18/2018

CT JUDICIAL BRANCH WEBSITE
How To Find A Case Decision

How To Look Up A Case

Archive of Supreme Court Opinions

The cases contained in these archives include the cases officially released beginning in July, 2000. They are all in PDF format.

View by the year published in the Connecticut Law Journal:

- 2016
- 2015
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- 2005
- 2004
How do I?

Legal Help
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- Find information on representing myself?

Research
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- Find legal research starting points?
- Find Connecticut statutes?
- Find Connecticut cases?
- Find Connecticut court rules?
- Find Connecticut research resources?

Reference
- Find life expectancy tables?
- Find medical reference information?
- Find library catalogs?
- Find Connecticut newspapers?
As part of its 'Self-Represented Parties Information Series' the Connecticut Judicial Branch Law Libraries has put together a slide cast, which describes how to search the Connecticut General Statutes.